

4184-81-P

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

OMB No.: 0970-0114

Proposed Information Collection Activity; Comment Request

Proposed Projects:

Title: Child Care and Development Fund Plan for
States/Territories for FFY 2019-2021 (ACF-118)

Description: The Child Care and Development Fund (CCDF) Plan (the Plan) for States and Territories is required from each CCDF Lead agency in accordance with Section 658E of the Child Care and Development Block Grant Act of 1990 (CCDBG Act), as amended, CCDBG Act of 2014 (Pub. L.113-186), and 42 U.S.C 9858. The Plan, submitted on the ACF-118, is required triennially, and remains in effect for three years. The Plan provides ACF and the public with a description of, and assurance about the States' and Territories' child care programs. These Plans are the applications for CCDF funds. The ACF-118 is currently approved through December 31, 2018.

This Notice is required by the Paperwork Reduction Act (PRA). The PRA requires Federal agencies to request approval from the

Office of Management and Budget (OMB) Office of Information and Regulatory Affairs (OIRA) for any information collection that will ask the same question of ten or more persons. The process includes publication of an initial Federal Register Notice (FRN) allowing 60 days for public comments on the initial plan for information collection, the publication of a second FRN allowing 30 days for public comment on the final proposed information collection, and review and approval by the OMB Office of Information and Regulatory Affairs.

Due to unanticipated events, the Office of Child Care (OCC) could not comply with the regular PRA clearance process that calls for two Federal Register Notices (60- and 30-day) and comment periods by the July 1, 2018 CCDF Plan submission deadline. The OCC requested and was granted clearance for this FY 2019-2021 CCDF Plan Preprint from OMB under emergency clearance procedure for six months with an expiration date of December 31, 2018. Because the CCDF Plan covers three year effective period, we are initiating the full clearance process to obtain OMB approval to use this document for the entire three year period.

The Office of Child Care (OCC) gave thoughtful consideration to the comments received from the 30-day emergency Public Notice.

OCC revised the document to reflect some of the changes made to minimize the administrative burden of the collection of information on respondents. The revised document contains revisions to improve the accuracy and clarity of policy questions, definitions, and guidance in order to improve the quality of information that is collected.

Respondents: State and Territory CCDF Lead Agencies (56)

ANNUAL BURDEN ESTIMATES

Instrument	Number of Respondents	Number of Responses per Respondent	Average Burden Hours per Response	Total Burden Hours
ACF - 118	56	0.33	200	3,696

Estimated Total Annual Burden Hours: 3,696

In compliance with the requirements of the Paperwork Reduction Act of 1995 (Pub. L. 104-13, 44 U.S.C. Chap 35), the Administration for Children and Families is soliciting public comment on the specific aspects of the information collection described above. Copies of the proposed collection of information can be obtained and comments may be forwarded by writing to the Administration for Children and Families, Office of Planning, Research and Evaluation, 330 C Street SW, Washington D.C. 20201. Attn: ACF Reports Clearance Officer. E-

mail address: infocollection@acf.hhs.gov. All requests should be identified by the title of the information collection.

The Department specifically requests comments on: (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

Mary B. Jones,

ACF/OPRE Certifying Officer.

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